

# Road Marshal's Guidebook

First of all, remember that you're going to spend the day out in the woods. So bring along things like:

## Nearly mandatory items:

- Water
- Snacks
- Warm clothes
- Bug spray
- Trash bag to take your trash with you
- **Car filled with gas**

## Really handy stuff:

- Umbrella
- Sunscreen
- Fold up chairs
- Scanner/radio
- Toilet Paper
- Everyone's cell phone number

## For the true Boy Scout:

- Flashlight
- Area maps
- Rain gear
- Digital watch
- Pens
- First aid kit

## First Worker Meeting Friday Night At 9:00 PM at HQ

At this point the final worker assignments will be made. You will meet your team leaders at this point. A discussion of how things work will take place, and then a Q&A period. After that, you'll split up into groups with your team leader to discuss the schedule for your group. Since every group is going somewhere different, not every schedule will be the same. After a general discussion, we'll break into Stage Teams.

Stage Team 1 Team (about 6 Road Marshals) (Stage 1 and 6)

Stage Team 2 Team (about 27 Road Marshals) (Stage 2 and 5)

Stage Team 3 (about 4 Road Marshals) (Stage 3)

Stage Team 4 (about 4 Road Marshals) (Stage 4)

Spectator Areas Team

Each Stage Team will generally consist of:

- Radio Operator for the start control
- Radio Operator for the finish control
- Two start control workers
- Two finish control workers
- All the Road Marshals needed to block intersecting roads.

## Second Worker Meeting Saturday Morning at the Parc Expose location, probably 7 AM

Your schedule may be different, talk to your team leader about it Friday night. Pick up your free lunch at this meeting. **Make sure your car is filled with gas *before you arrive*.**

Each Stage Team will stay together all day. In the middle of the stages we'll need to block off side roads to keep all civilians off the racing stages while we're using them. Some of the small trails have already been bannered off. Stage Team Captains will check these side roads as we go and if the banners are broken, we'll have to investigate.

Put your rally sticker on the top left (driver's side) of your windshield. This helps the Stage Captain keep track of all the cars as you are traveling. You will be led in a procession to the start of the special stage Please keep the car ahead in sight. The lead car realizes that the procession is 10-15 cars long and will not travel at Mach 1.

As the stage is laid out, you will be placed at side road intersections. This means that travel down the dirt road will be of a start-stop nature. If it's dusty or if the cars ahead pull away from you, don't worry. Keep driving at your own safe pace, you will catch up to them when they stop to place the Road Marshal. Just follow the main road. Ask the Stage Captain for the mileage of your location in the stage. This will help you figure when cars will arrive. **Never turn around and drive back down the stage at any time.**

**How to set up your spot:** The best way to do this is to position your car sideways across the access road thus blocking anyone from driving past you. Find a narrow place where it is impossible for someone to pass you in the grass or ditch. Keep your car well back from the racing stage, around 150 yards, for safety in case a rally car comes through the tape. Put up three rows of banner tape, at 25 yard intervals, starting at the stage intersection. Place an additional row at your car.

From this point on the stage road is closed and you should let no one in from your blocked-off side road. If someone comes along, you need to go and talk with them explaining that this road is closed for a couple of hours for a rally-race. Show the permission letter in this booklet from the State Forest that explains the road closure and your authority. Explain politely that this only happens once a year and that we're sorry to inconvenience them, but that they must wait or go another way. It would be too dangerous for them to continue. Period. There are no State Forest facilities that are 'landlocked' by the road closures, so there's nothing that they can't get to via another route.

Normally the stage is laid-out one to one and a half hours before first car, sometimes slightly longer if the special stage is long. **We cut this time to the minimum but we must also get everyone in position on time.**

Approximately 15-30 minutes before the first rally car, there *may* be a "Double Zero Car" that will check that marshals and spectators are in safe locations. Approximately 10-20 minutes before the first rally car the "Zero Car" will come through to open the course. He will probably not stop unless you get out in the road and flag him down. He will be traveling at a brisk, but safe, pace. If you have a problem or if someone is creating a problem by wanting to gain access to the stage road get out and flag down either car. Zero Car has a radio and can deal with any problems. If you don't need them, let them go - every stop they make slows the rally down. When the Zero Car gets to the finish of the stage he will radio the Rallymaster that the course is clear and safe. Rally cars will generally start on the next minute.

As each stage is completed, a course closing car and sweep vehicles will follow the last car down the stage. If you have a problem or there's a civilian who wants to get out or use the road, get out and stop course closing as he has a radio and can deal with the problem.

Bring your trash out with you!

Some positions are used twice, for example, the same stretch of road may be a part of Stage 2 and Stage 5. Do not leave your location until your Stage Captain informs you that your duty is finished. He may instruct you to follow the sweep team. **Never turn around and drive back down the stage until Sweep goes by. Always go in the same direction that the rally cars went, even though the stage is not officially hot.** From the time you arrive at the stage to set up, consider the stage hot to you. All people who are caught driving the wrong way on stage will not be eligible to get their gas comped. The entire Stage Team will assemble at the finish control. From there you will caravan to your next location.

### **How to time the cars:**

When each car passes, check the second hand of your watch when the car disappears from view. As each car passes check the second hand again. If they pass you later in the minute (a greater number of seconds after the minute) then they are slower than the first car. For example, if the first car leaves your sight at 10:31:40, and the second car leaves your sight at 10:32:45, that means the second car is 5 seconds off the pace of the lead car. At the front of the pack, the rally is won and lost with speed differences of a few seconds per mile.

On Saturday night, after the rally, there is an awards ceremony, with food, that you are welcome to attend.